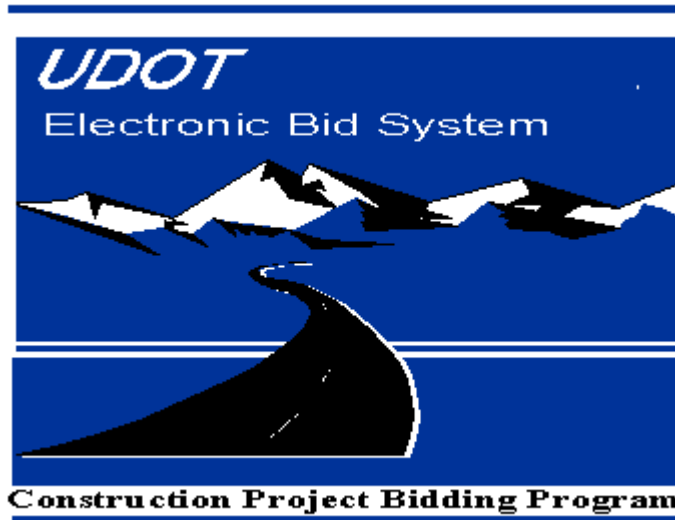


Welcome

Welcome to the Utah Department of Transportation (UDOT) *Electronic Bid System – Construction Project Bidding Program*©. Copyright 1999, 2002 Utah Department of Transportation. Licensing for use of this application must be granted by the State of Utah.



Overview:

The Utah Department of Transportation (UDOT) *Electronic Bid System – Construction Project Bidding Program*© is a Windows Program for bid preparation and bid submission. Prime Bidders for a Utah Department of Transportation project will use this program to prepare and submit their bid. The Electronic Bid System (EBS) can be downloaded from the UDOT Website and installed on a PC or laptop.

Software:

The Electronic Bid System performs all arithmetic, automatically calculates price times quantity extensions, subtotals by project detail and totals the bid. The program will check for an incomplete bid (failure to bid all required items) and it will not allow the contractor to bid more than one opposing alternate. Items with a fixed unit bid prices cannot be edited.

The Bidding Contractor initially installs the Electronic Bid System on their computer following the instructions in the '[Download and Installation](#)' on the UDOT Website. It is important to note the program must not be installed on a server because of licensing restrictions.

Project Items:

After installation of the Electronic Bid System on the Bidder's computer, the Bidder may then go to the UDOT Website to download a project item data file for any project advertised for bid. The project item data file contains the items, quantities, and project information for bidding the project. The Bidder will then be able to open the downloaded project data file to prepare and submit a bid from their computer using the Electronic Bid System.

Certified DBE Contractors:

Some projects may require a Disadvantaged Business Enterprise (DBE) Commitment to be included with the bid and will have a DBE goal assigned to the project. A data file of currently certified DBE contractors is available on UDOT's website. The bidder will download the file into the Electronic Bid System for use in preparing the required DBE Commitment and/or Good Faith effort documentation.

Bid Submission:

The Electronic Bid System will create an encrypted bid file that can be digitally signed and submitted to an independent third party data repository via a secure Internet connection. Bidders may submit their bids as many times as they would like prior to the time and date of the opening of bids. The last bid submitted prior to the bid opening deadline will be the bid opened by UDOT.

System Requirements:

The minimum recommended requirements to run the Electronic Bid System are:

Hardware: Pentium Processor with 32 MB of RAM
Printer

Software: Windows 95, Windows 98, Windows 2000, and Windows NT
Internet connection
Web browser
UDOT Electronic Bid System (EBS)

Requirements for electronic bid submission:

Electronic Bid Bond/Authorization Code
Authenticated Digital certificate issued by **USERTrust, Inc.**
Access to the USERTrust data repository
Internet Explorer Version 5.1 or higher

NOTE: Internet Explorer version 5.1 or later is required to access the USERTrust bid data repository.

NOTE: It is desirable to have E-mail software (e.g., Outlook, Outlook Express), but not a requirement. As you submit a bid electronically, messages will be presented to you. The messages will also be duplicated in an email from USERTrust and sent to the Email address from your Digital Certificate application. It is your responsibility to notify USERTrust if you change your email address.